



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

DATE: March 24, 2018

TO: Mayor and Commissioners

FROM: Krishan Manners, Village Manager

RE: Village Update

Mayor and Commissioners:

Please make sure to join us on Saturday, March 31st from 10:00 AM – Noon for the ANNUAL SPRING EGG HUNT!

Then, on Saturday April 7th, join us for the ANNUAL ARBOR DAY event at which we will be working with our PARKS & PARKWAYS BOARD TO CREATE A BUTTERFLY & BIRD GARDEN on the median at 114th Street & 7th Avenue. All volunteers are welcome!

- **Comprehensive Annual Financial Report (CAFR):**
GMS has completed the 2016 books and have delivered them to the auditor. The 2016 audit is underway and the auditor is requesting information from various departments in the Village.
- **FINANCE:**
In addition to the information above, all payroll and payables are current. Banking accounts are in the process of being changed to new bank (FCB) with higher interest rates. GMS has put together a full package of unaudited financials for FCB to evaluate for the purpose of refinancing the loan taken out to restore the Log Cabin in 2015 at a lower interest rate. Work continues on preparing the 2017 books so we can begin the 2017 Audit as soon as 2016 is complete.
- **CODE:**
Code Officers have been entering new code cases, re-inspecting open cases for compliance, closing complied cases, filing and reviewing all open Administrative Citations, sending letters to residents for unpaid citations. Reviewing old board cases to ascertain if fines have been paid, if they've come into compliance, and ensuring they are filed in their designated locations. Sending out notices of violation for cases not in compliance. Assisting residents in person and on the phone with respect to the notices they receive or questions they have. Performing lien searches. Also, assisting with the Building Department new employee. Christina Caserta commenced working in the field. Also, we have been working together to get the department up to speed as this will be ongoing.



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

Enforcements by Category for this week:

Admin Citations Issued: 15

Closed Cases: 12

Total New Cases Opened: 63

Report Totals for this week:

Address display - 6

Admin citation – 15

Dirty awnings – 2

Driveway / apron /swale paving - 2

Fences / walls - 1

Junk/dilapidated materials – 1

Landlord/tenant permit - 1

Objects in swale/r-o-w - 1

Overgrown grass/weeds/hedges -8

Painting exterior – 2

Parking on grass – 5

Permit required – 6

Property maintenance – 8

Signs – 2

Roof cleaning - 2

Unsanitary conditions - 1

- **POLICE:**

Police Department's Statistics for the Period

Total Cases: 32

Total Cases by Category

Alarms: 4

Assists to Police Agencies: 3

Sick/Injured Person: 3

Suspicious Person/Vehicle: 6

Information/Non-Criminal Investigation: 8

Loud Music: 1

Fraud/ID Theft: 2

Vehicle Burglary: 4

Residential Burglary: 1



The Village of Biscayne Park

600 NE 114th St., Biscayne Park, FL 33161

Telephone: 305-899-8000 Facsimile: 305 891 7241

Significant Activity: 5

In the 11100 block to 11300 block of 9th Ave-11th Pl, four vehicles were left unlocked and items taken out. Due to the localized area and time frame these incidents are believed to have been committed by the same person and Detective Bureau is following up on leads.

A residential burglary occurred in the 11400 block of Griffing Blvd in which multiple electronic devices were taken. Officers observed no forced entry to the residence. Detectives are following up attempting to retrieve video surveillance.

- **PARKS & RECREATION:**

Pressured cleaned both playground structures and surrounding areas, with the assistance of Public Works. Delivered Tot-Lot shade awning to company for repair. Repaired Tot-Lot entry fence. Met with vendors to discuss donations and or collaborations. Preparations for Spring Egg Hunt (3/31/18)- DJ, supplies, prizes, eggs, etc. Flyer attached. Weekly grounds and building maintenance.

- **PUBLIC WORKS:**

Public Works staff completed their routine daily and weekly tasks. Pressured cleaned the sidewalk outside the Rec. Center, as well as the one inside the tot lot. Pressured cleaned the Rec. Center building and both playground equipment. Pressured cleaned the walkway around the Log Cabin as well as Village Hall. Also pressured cleaned Village Hall. Continued work on the wooden enclosure at the Rec. Center by repairing any and all imperfections as well as properly aligning the gates. Starting staining the wood. We removed 10 stumps throughout the Village. We installed 10 Cat Palms and 6 Christmas Palms on 118th Street between 5th & 6th Ave.

We installed about 10 wooden post on 115th Street between 7th & 8th Ave.

- **ADMINISTRATION:**

We are collecting applications for the new Village Attorney and Village Clerk positions. Worked on the Comprehensive Emergency Management Plan. Manager attended the Planning & Zoning Board and the Miami Shores Chamber of Commerce Mixer this week. Attended the selection meetings on the Building Services RFP and Security Camera RFP. Worked on agenda for 4/3/18 Commission Meeting.

Have a great weekend!